

March 13th, 2020

Dear Valued Customer/Supplier,

SigmaPoint recognizes the events revolving around COVID-19 are unsettling, and the situation is quickly and ever changing locally and around the globe. We are intensely monitoring developments of the spread of the virus and our priority remains the health & safety of our employees, their families, our customers and supply partners. It is important to note that we do not have concerns about the presence of the COVID-19 at SigmaPoint at this time.

We are committed to supporting your needs during these uncertain times.

Update

SigmaPoint operations remain fully operational across all our manufacturing sites in order to prevent disruption of our customer deliveries.

As we remain open, we want to take this opportunity to share the precautionary actions we are implementing to ensure everyone's health and safety.

We are in contact with Health Canada and will continue to adhere to the best practices which they recommend.

Effective immediately, SigmaPoint has begun the following precautions:

- All unnecessary business travel has stopped for SigmaPoint employees.
- Employees returning from impacted countries will be requested to self-isolate for 14 days.
- Customer visits to SigmaPoint sites have been cancelled.
- Supplier visits to SigmaPoint sites have been cancelled.
- Telecommuting / Telework is offered to employees.
- Time lapse between work shifts will be in action to prevent cross-contamination.
- Alternate Work Arrangements will be offered to employees in order to assist parents with children impacted by school closures.
- Any employee with flu-like symptoms will be asked to leave and self-isolate for 14 days.
- Plant Maintenance teams are proactively sanitizing all high contact surfaces.

SigmaPoint will have these measures in place for the next 2 weeks at which point we'll assess if precautions need to remain. If we learn of future developments that directly impact us at SigmaPoint, we will reach out to you immediately.

Your trusted partner, SigmaPoint



Dan Bergeron, CEO